

The policy of AUSTSWIM is that there is no discrimination against any person on the grounds of sex, marital status, disability, race, religious and/or political beliefs, or any other ground. AUSTSWIM is committed to upholding fairness and impartiality throughout its certification activities and will not allow commercial, financial or other pressures to compromise the above.

The policy of access and equity is seen as integral to the management of AUSTSWIM. The responsibility for implementing policy should become a routine part of the management of AUSTSWIM and Course Providers.

AUSTSWIM is committed to the development of administrative practices which are aimed at the principle of equality of opportunity.

AUSTSWIM fully supports the principles of access and equity and is committed to satisfying these principles in all activities and in published materials.

AUSTSWIM is responsible for ensuring that all candidates who enrol for assessment under the provision of its certificates are treated fairly and on an equitable basis. In the event of an AUSTSWIM employee, supplier, family member of an employee/presenter or any other party that may create a potential threat towards impartiality enrolls to commence an AUSTSWIM course, AUSTSWIM will undertake all possible safeguarding activities necessary to ensure impartiality and eliminate conflicts of interest.

As AUSTSWIM undertakes both training and certification functions, its processes are independent of each other and are designed in a way that confidentiality, information security and impartiality will not be compromised. Furthermore, equality will be maintained throughout the process and will not give the impression that the use of both services will provide any special advantage to the applicant, nor require the candidates to complete AUSTSWIM's own training as an exclusive prerequisite when alternative education or training with an equivalent outcome exists. AUSTSWIM, with the use of its Recognition of Prior Learning (RPL) Policy, recognizes prior learning or training gained from other organizations.

AUSTSWIM will ensure equality in:

- The format and content of syllabuses, regulations, examinations and assessment materials.
- The monitoring of practices, procedures and data relating to the operations of the course and assessment techniques.
- The preparation, production and distribution of all resource materials.
- Maintaining rules and regulations of convention to avoid inhibiting the performance of those candidates with special needs, providing such action does not have a deleterious effect on the standard, quality and integrity of the assessments.

AUSTSWIM will ensure that certification will not be restricted on the grounds of:

- Undue financial conditions;
- Membership of an association/group;
- Gender, marital status, disability, race, religious and political beliefs; or
- Any other limiting condition apart from satisfying the pre-requisite and enrolment criteria for each course

AUSTSWIM will seek to ensure that every reasonable effort is made to avoid a format or approach which:

- is offensive to members of particular groups.
- implies stereotyped or biased attitudes.

Related Documents

Course regulations

Candidate enrolment information